

PRAGJYOTISH COLLEGE, GUWAHATI 781009

Application for Seeking Financial Support to Attend Conferences/Workshops or towards Membership Fee of Professional Bodies

1. Name of the Applicant:
2. Designation (for teacher)/ semester and programme (for students):
3. Department/Centre:
4. E-mail & Contact No.: \_\_\_\_\_ :

Part A (Financial Support for Attending Conferences/Workshops)

- (a) Particulars of the event to be participated in  
 Type of the event : Conference/Workshop  
 Level of the event : International/National/Regional  
 Name & address of the event organizers:.....  
 Title of the event:.....  
 Venue of the event:.....  
 Dates of the event:.....
- (b) Are you presenting a paper (oral or poster)?: Yes/No
- (c) Title of the paper (if the response to the previous question is “Yes”):  
 .....  
*Enclose a copy of acceptance letter of the paper (if already accepted)*
- (d) Are you delivering the keynote address/plenary lecture/ invited talk: Yes/No
- (e) Title of the talk (if the response to the previous question is “Yes”)  
 .....  
*Enclose a copy of the invitation letter for the talk*
- (f) Financial assistance being sought by applicant for participation in the event to be held

Sl. No.	Item of Expenditure			Amount of Expenditure (in Rs)
	Travel	Within India	Abroad	
1	by Road			
	by Rail			
	by Air			
	Sub-total			
	2	Registration Fee		
3	Accommodation Charges			
4	Any Other			
5	TOTAL			

- (g) Financial assistance received from other sources by applicant for participation in the event to be held

Sl No.	Name & Address of Funding Agency	Item of Expenditure	Amount of Financial Assistance (in Rs)
1			
2			
3			

Part B (Financial Support towards Membership Fee of Professional Bodies)

- (a) Name of the professional body:
- (b) Membership fee:

Signature of the Applicant with Date

FOR OFFICIAL USE

Recommendations of IQAC:

Signature of the coordinator, IQAC

Approval:

Signature of the Principal