



Yearly Status Report - 2019-2020

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	PRAGJYOTISH COLLEGE
Name of the head of the Institution	DR. MANOJ KUMAR MAHANTA
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	+919864980654
Mobile no.	9435311498
Registered Email	coordinatoriqac@pragjyotishcollege.ac.in
Alternate Email	iqac15pragcollege@gmail.com
Address	J. P. Agarwala Road, Santipur
City/Town	GUWAHATI
State/UT	Assam
Pincode	781009

2. Institutional Status																															
Affiliated / Constituent	Affiliated																														
Type of Institution	Co-education																														
Location	Urban																														
Financial Status	state																														
Name of the IQAC co-ordinator/Director	Dr. Manjit Kumar Mazumdar																														
Phone no/Alternate Phone no.	+919365769331																														
Mobile no.	9706433118																														
Registered Email	coordinatoriqac@pragjyotishcollege.ac.in																														
Alternate Email	iqac15pragcollege@gmail.com																														
3. Website Address																															
Web-link of the AQAR: (Previous Academic Year)	https://pragjyotishcollege.ac.in/wp-content/uploads/bsk-pdf-manager/2019/10/AQAR-18-19.pdf																														
4. Whether Academic Calendar prepared during the year	Yes																														
if yes,whether it is uploaded in the institutional website: Weblink :	https://pragjyotishcollege.ac.in/wp-content/uploads/bsk-pdf-manager/2020/02/Academic-Calendar-2020.pdf																														
5. Accreditation Details																															
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accreditation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>73</td> <td>2004</td> <td>08-Jan-2004</td> <td>07-Jan-2009</td> </tr> <tr> <td>2</td> <td>B</td> <td>2.61</td> <td>2011</td> <td>08-Jan-2011</td> <td>07-Jan-2016</td> </tr> <tr> <td>3</td> <td>B</td> <td>2.44</td> <td>2021</td> <td>08-Feb-2021</td> <td>09-Feb-2021</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accreditation	Validity		Period From	Period To	1	B	73	2004	08-Jan-2004	07-Jan-2009	2	B	2.61	2011	08-Jan-2011	07-Jan-2016	3	B	2.44	2021	08-Feb-2021	09-Feb-2021
Cycle	Grade	CGPA	Year of Accreditation	Validity																											
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1	B	73	2004	08-Jan-2004	07-Jan-2009																										
2	B	2.61	2011	08-Jan-2011	07-Jan-2016																										
3	B	2.44	2021	08-Feb-2021	09-Feb-2021																										
6. Date of Establishment of IQAC	06-Apr-2002																														
7. Internal Quality Assurance System																															

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Book Donation Camp And Distribution Event of Previous Year Examination Question Papers for the Students	07-Feb-2020 5	236
Soft Skill Training	21-Jan-2020 5	34
Interactive Session on Student satisfaction Survey	13-Nov-2019 1	35
Workshop on Modern Day Web Development with Best Practices	01-Nov-2019 2	34
Anti-Plastic and Anti-Tobacco Drive cum Awareness Program	01-Oct-2019 1	300
Annual Prize Day cum Felicitation Program	01-Sep-2019 1	362
Special Training Program on institutional portal uploading process by departmental admins and usage of new institutional email IDs	03-Jun-2019 1	30
Academic and Administrative Mock Visit	10-Jun-2019 1	150
National Workshop on Intellectual Property Rights	19-Jun-2019 1	128
Capacity Building Workshop for Non-Accredited/Never Accredited Colleges of Baksa, Barpeta, Nagaon and Goalpara Districts	25-Jul-2019 1	36
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. Jayanta Deka Dr. Bidyut Bikash Baishya	Innovation, Technology Generation and Awareness for Dima Hasao	ASTEC	2020 730	80000

Dr. Bidyut Bikash Baishya	IMPRESS	ICSSR	2019 660	200000
Dr. Ranjan Kumar Bora	Major Project	BRNS -DAE	2016 1095	494044
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	13
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
Institutional Registration in NAAC portal, submission of IIQA, SSR and completion of DVV process for the 3rd Cycle of NAAC Assessment and Accreditation	
Designing of: 1. LESSON PLAN/RECORD OF CLASSES REGISTER 2. HOD DIARIES 3. ACTIVITY RECORD REGISTER	
Setting up of: 1. OFFICE OF THE ESTATE OFFICER 2. RECORDS ROOM 3. E-WASTE AND ELECTRICAL STORAGE ROOM 4. ENTREPRENEURSHIP DEVELOPMENT CELL 5. ENVIRONMENTAL SCIENCE DEPARTMENT 6. OFFICE ROOMS FOR PCRFT, PCGF	
Organization of an Annual Prize Day for the first time	
Initiative to compile: 1. HANDBOOK OF PROFESSIONAL CONDUCT AND GUIDELINES 2. INSTITUTIONAL USAGE AND MAINTENANCE POLICY FOR PHYSICAL, ACADEMIC AND SUPPORT FACILITIES 3. STUDENT INFORMATION BOOKLET	
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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year	

Plan of Action	Achivements/Outcomes
Handbook of Professional Conduct and Guidelines	Format designed, GB approval taken and circulated through institutional portal
Display of safety measures in different laboratories	Formats designed, boards printed and hung in every laboratory
Display of administrative responsibilities of staff in every department	Boards printed and hung in every department
Signing of MoUs for student and faculty exchange programs	Several MoUs signed
Organization of 1st Annual Prize Day	Was successfully held on 01.09.2019
Setting up of the Office of the Estate Officer/Records Room	Target partially completed; Functioning mechanism devised and initiative taken to appoint the Estate Officer; Room for Office of the Estate Officer and Records Room allocated
To make all faculty members ICT-enabled	Target completed
Submission of SSR	Target completed
Submission of IIQA	Target completed
Submission of AQAR 201819	Target completed
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
Governing Body	29-Dec-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2019
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Date of Submission	04-Dec-2019
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17. Does the Institution have Management Information System ?	Yes
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If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The Institution has been using the College Automation (2009 Professional), Version 9.0 Professional Edition from the academic session 200809, developed by S. S. Technologies. Information
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related to various student-related parameters viz. shiftwise students list, castewise students list, genderwise students list, major subjectwise students list, subject combinationwise student lists, registration numberwise students list, religionwise students list, hostelboarders list, institution last attended, etc. can be obtained through use of this information system. For keeping details pertaining to financial transactions, the Tally Accounting Software has been in use since 2009. The online admission system introduced from the academic system 2019-2020 is a onestop package for uploading personal as well as academic student details of students applying for various programmes. The system so adopted has provisions for uploading pertinent documents, photos and online payment gateways. This system has enabled to generate merit lists before the commencement of the admission procedure and has also facilitated in live display during the admission process. The library management information system is based upon the SOUL software, Version 2.0, using the RFID technology. The institutional repository is managed through DSpace platform. Works pertaining to data entry in these platforms is done by the library staff, whereas book searching, issue and return works are openly accessible to all using smart cards that are issued to both students and faculty members. The online registration facility linked to the newly developed institutional website has the provision for online alumni database generation. There is a provision for online feedback from students in the Testimonials Section in the institutional portal. Online grievance redress mechanism is another information management aspect in the portal. There are departmental admins to enter details like departmental notices, events and achievements in the portal. All such data fed into the institutional portal are subjected to review and approval by the Technical Officer attached with IQAC.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curriculum planning and implementation of the college follows a well-defined and systematic pathway with the aid of various tools. The ROUTINE COMMITTEE constituted by Principal prepares the routine before the beginning of every academic session and are entrusted with the task of allocation of appropriate classrooms for various subjects. For the smooth conduction and daily monitoring of the classes every department is required to maintain a booklet of LESSON PLAN CUM RECORD OF CLASSES, which is an authentic record of all the classes taken by the faculty members. The fundamental characteristic of this arrangement is that, there are separate registers for every paper/ course and at the completion of the syllabus, one-third of the students are required to certify that the syllabus of the respective paper has been entirely covered by the respective teachers. In addition to this, for monitoring and record keeping a HOD DIARY is being provided to the heads of different academic departments for day to day departmental affairs. Departmental Advisory Committee meetings are convened by the Heads of Departments at regular intervals for making various decisions such as, course distribution among faculty members before commencement of academic session, assessments of syllabus completion status by the individual faculty members, as well as for planning for other academic activities like holding of student seminars, field works, class tests, allotment of assignments, etc. Both theory and practical classes strictly follows the schedule of central routine prepared by ROUTINE COMMITTEE. Depending on necessity exception can be seen in case of final year honours students, as they do not have to attend generic course classes in other departments, except stayed in honours department entire day. In subjects where field works/ institutional visits are mandatory and part of the syllabus, the heads of departments either allocates the field-in-charges for any upcoming field work or any teacher may proceed voluntarily. The field-in charges makes necessary arrangements starting from planning of the journey schedule before the journey to the preparation of field reports by students after completing the journey. Due to shortage of storage space in the departments, field reports are normally returned to the students, except one or two quality reports are retained back in the respective departments. Some departments, like Geography, store home assignments submitted by students as a good source of reference for students. Students are also made to deliver seminars on topics allotted in their respective syllabus in some departments, mainly through power-point mode. The internal assessment marks of the students are allotted variously on the basis of different parameters like class attendance, student seminars, home assignments, etc.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NA	NA	Nil	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NA	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the

affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NA	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	46	21

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NA	Nil	Nil
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	GEOLOGY	37
BSc	ZOOLOGY	192
BA	ANTHROPOLOGY	31
BSc	ANTHROPOLOGY	30
BBA	BUSINESS ADMINISTRATION	16
BSc	BOTANY	152
BSc	CHEMISTRY	9
BA	ECONOMICS	78
BSc	GEOGRAPHY	60
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback is obtained from various stakeholders, viz. students, alumni, guardians, teaching staff and non-teaching staff. IQAC studies the opinions and suggestions and discusses in the IQAC Core Committee meetings for seeking possible remedial measures. Approval of Governing Body is also required in certain matters if necessary. Informal interaction with the various stakeholders on different occasions has also led to the formation of ideas and opinions regarding developmental aspects of the institution. The parent-teacher</p>

meetings held at various departments has served to elicit opinions from the guardians on various developmental aspects of the institution. The institution has a close bonding with the nearby Santipur locality (where the college is situated). The local people frequent the campus for a variety of reasons and informal interaction with different individuals of the institutional locality has become more of a routine affair. All such inputs from different perspectives have contributed to the overall development of the institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc	ECONOMICS	1	1	1
BBA	BUSINESS ADMINISTRATION	40	89	39
BCom	ACCOUNTANCY ECOMMERCE FINANCE MANAGEMENT	300	521	269
BSc	ANTHROPOLOGY BOTANY CHEMISTRY ECONOMICS GEOGRAPHY GEOLOGY MATHEMATICS PHYSICS STATISTICS ZOOLOGY COMPUTER SCIENCE	350	1135	344
BA	ANTHROPOLOGY ASSAMESE BENGALI ECONOMICS EDUCATION ENGLISH GEOGRAPHY HINDI HISTORY MATHEMATICS PHILOSOPHY POLITICAL SCIENCE SANSKRIT STATISTICS	350	1109	356
MTTM	TOURISM MANAGEMENT	30	39	29
MA	ECONOMICS	19	100	19
MA	ASSAMESE	50	159	47

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1050	96	110	Nil	9

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
110	110	8	11	6	6
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Teachers keep up with close bond with the learners, most particularly the honours course students, and help them in different perspectives relating to their vocational, academic and private matters, formal mentoring framework is yet to be carried out in all departments of the college. The field activities undertaken by certain departments provide wonderful opportunities for the learners and the teachers towards developing great individual bonds. The close relationship between the educators and the students grow through an assortment of co-curricular and extra-curricular exercises in various departments, for example departmental functions (first year recruits social and farewell get-togethers), releasing of departmental wall magazines and bulletins, exercises of students social activities, and so on. Along these lines, the teachers get to have some familiarity with their students' attributes and furthermore, get the chance to carry out the job as their informal coaches. Notably, almost all departments conduct normal mentoring practice, basically for the honours course students. Nonetheless, the Students Counselling Cell has been endowed with the undertaking of devising a mechanism for viably carrying out the mentoring framework is every one of the departments of the college within an assigned time span. Besides, it has been likewise settled through IQAC for introducing mentoring at the institutional level through professional help.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1146	110	1:10

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
83	71	12	5	36

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Jyotirmoy Sengupta	Associate Professor	Teachers' Day Award, 2019 Best

Teacher of the Year
from IAM Institute
of Hotel
Management,
Guwahati

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	ZOOLOGY	VI	21/05/2019	10/07/2019
BSc	STATISTICS	VI	21/05/2019	10/07/2019
BSc	PHYSICS	VI	21/05/2019	10/07/2019
BSc	MATHEMATICS	VI	21/05/2019	10/07/2019
BSc	ANTHROPOLOGY	VI	21/05/2019	10/07/2019
BSc	BOTANY	VI	21/05/2019	10/07/2019
BSc	CHEMISTRY	VI	21/05/2019	10/07/2019
BSc	ECONOMICS	VI	21/05/2019	10/07/2019
BSc	GEOGRAPHY	VI	21/05/2019	10/07/2019
BSc	GEOLOGY	VI	21/05/2019	10/07/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As the internal evaluation system for different courses and programmes are being done under the rules endorsed by the affiliating university, it is difficult to attempt changes in the CIE framework. Aside from the sessional assessments, a few departments likewise take on specific internal assessment systems like seminars, class tests, home tasks, and so on. It is guaranteed that the sessional assessments (as conceived by the university as a component of the CIE), are implemented regularly and effectively. An assigned committee is named by the Principal, which is entrusted with the responsible for setting up a subject-wise examination routine for the different departments. The departments regularly holds the assessments according to this recommended schedule, however now and then makes slight changes under inappropriate conditions and according to accommodation of the learners. The teachers of the departments subsequent to finishing the jobs of question paper setting, sends the hard and soft copies to the assigned examination committee which takes the task of concluding it in the printed structure, after which the question papers are provided back to the departments for conducting the exam. The council likewise attempts the obligation of sending clear answer script booklets in the necessary amounts to the departments well in advance of the examination routine. The invigilation duties on the examination dates are given by the educators from the respective departments. The appropriate answer scripts are assessed at the departmental level and the assessed marks are kept till the term-end assessments, until these are sent to the university.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Under the dynamic management of the IQAC, an academic calendar is prepared by the establishment. This is prepared in tune with the affiliating university's (Gauhati University) academic calendar. The calendar is published in the institutional website and furthermore shared through the WhatsApp groups of students and teachers. This calendar consolidates different significant occasions and exercises arranged during the scholarly year viz. speculative timetable of the different examination, field visits, distinctive in-house exercises/occasions like college foundation day, yearly college week festivity, college general freshmen social and departmental freshmen social functions, student union elections, and so on. The calendar also includes the holidays of different significant occasions during the year. Notwithstanding, unique individual occasions/festivities, generally occasions that are held at short are barred from the domain of this academic calendar. Sessional assessments are directed according to plan as laid out in the academic calendar. This is not pertinent with regards to term-end assessments, as these assessment plans are decided by the university authorities. The academic calendar is imprinted in the HOD Diary for everyday reference.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://pragjyotishcollege.ac.in/iqac/naac-dvv/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
PG	MTTM	TOURISM MANAGEMENT	41	39	95.12
PG	MA	ASSAMESE ECONOMICS	41	24	58.54
UG	BA	ANTHROPOLOGY ASSAMESE BENGALI ECONOMICS EDUCATION ENGLISH GEOGRAPHY HINDI HISTORY MATHEMATICS PHILOSOPHY POLITICAL SCIENCE SANSKRIT STATISTICS	248	135	54.44
UG	BSc	ANTHROPOLOGY BOTANY CHEMISTRY ECONOMICS GEOGRAPHY	242	134	55.37

		GEOLOGY MATHEMATICS PHYSICS STATISTICS ZOOLOGY COMPUTER SCIENCE			
UG	BCom	ACCOUNTANCY ECOMMERCE FINANCE MANAGEMENT	82	46	56.09
UG	BBA	BUSINESS A DMINISTRATIO N	8	3	37.50
UG	BCA	COMPUTER APPLICATION	39	29	74.35
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://pragjyotishcollege.ac.in/wp-content/uploads/bsk-pdf-manager/2022/01/2.7.1-SSS.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	365	Pragjyotish College	19000	19000
Interdisciplinary Projects	730	ASTEC	100000	80000
Major Projects	660	ICSSR	500000	200000

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Bhashar Matsyannay Banam Bhasha Sangram	BENGALI	04/02/2020
Use of New Technology in Contemporary Bengali Studies: Limitations and Extension	BENGALI	21/07/2020
Entrepreneurship in Tourism Sector	ECONOMICS TOURISM MANAGEMENT	29/02/2020

Overview of Genetic Diseases	ZOOLOGY	28/02/2020
Sustaining all Life on Earth: A Case Study on Manas National Park	ZOOLOGY	03/03/2020
Biodiversity Conservation of NR with special reference to Endangered Species Conservation	ZOOLOGY	05/06/2020
Assam Handloom Sector-Heritage, Challenges Opportunities	ZOOLOGY	21/08/2020
Fascinating World of Primates	ZOOLOGY	14/12/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	Nil	NA
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	PRAG TEA	To inspire the students for becoming self-reliant	14/12/2020
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	GEOGRAPHY	1	1.94
International	HINDI	5	5.05
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
HINDI	2

GEOGRAPHY	1
ECONOMICS	1
BENGALI	4
ASSAMESE	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	Nil	0	0	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	Nil	Nil	Nil	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	71	243	38	17
Presented papers	10	8	Nil	Nil
Resource persons	1	5	4	2
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Musical workshop conducted by Vocal Radio artist	Asom Sahitya Sabha, Jogizan branch	9	50
NCSC	DST, NCSTC	2	30
Swachh Abhiyan	Philosophy, History, Economics	10	60
Swachh Bharat Abhiyan	NSS	5	67
Plant visit to SRD Groups of	SRD Group	4	55

Companies, Mangaldoi, Assam			
NCC Camp	NCC (Air Force Wing)	1	1
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Invited talk on the occasion of Rabha Divas	Special Invitee	Vishnu-Jyoti Kala-Kristi Sangha, Dhirenpara, Guwahati	25
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat	NSS	Neighbouring area campus cleaning	3	8
Swachhata Patak	NSS	Swachh Bharat Abhiyan	5	67
Self Independent Scheme	Assam Satra Parishad	Food and mask distribution	2	4
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Students Exchange Programme	37	Nil	12
Student exchange	150	Student and alumni contribution	1
Student exchange	17	Departmental faculty	1
Competitive events amongst the students of Sanskrit of the city-based colleges on the occasion of World Sanskrit Day	20	Departmental faculty College authority	1
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Sharing Research Facility	Research collaboration	Gauhati University Institute of Science and Technology (GUIST)	01/06/2019	01/07/2019	3
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Indian Institute of Entrepreneurship (IIE), Guwahati	23/08/2019	Promotion development of entrepreneurship of the region	59
Indian Institute of Entrepreneurship (IIE), Guwahati	23/08/2019	Promotion development of entrepreneurship of the region	40
Arya Vidyapeeth College, Guwahati	27/09/2019	Student exchange	21
Dimoria College, Khetri	20/09/2019	Faculty exchange	17
IIT, Guwahati	24/09/2019	Faculty/ Student exchange	Nil
Department of Physics, Dr. C.V Raman University	15/10/2019	Collaboration in teaching, research and development	Nil
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
8812992	8812992

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing

Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Fully	2.0	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	35781	Nill	223	82695	36004	82695
Reference Books	24605	Nill	208	63531	24813	63531
e-Books	1	5000	Nill	Nill	1	5000
Journals	17	Nill	Nill	Nill	17	Nill
e-Journals	2	Nill	Nill	Nill	2	Nill
Digital Database	3	Nill	Nill	Nill	3	Nill
CD & Video	89	Nill	Nill	Nill	89	Nill
Library Automation	1	Nill	Nill	Nill	1	Nill

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existin	155	77	155	5	1	17	61	30	0

g									
Added	1	0	1	0	0	0	1	0	0
Total	156	77	156	5	1	17	62	30	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

30 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
289986	289986	4655195	4655195

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The procedures and policies for utilizing various facilities vary in different extents. The classrooms are of two categories, viz. departmental and common. The former types are exclusively meant for holding respective classes of the department, while the latter category is shared by many departments as per the central class routine. These rooms are also used exclusively during the examination time, as decided by the individual examination committees appointed for the different examinations. However, for outside examinations (that are normally held during Sundays), the college obtains a centre fee, that varies to great extents (either lump sum or per candidate basis). The policies for using the college library are outlined in detail in the college prospectus as well as the college website. The computers in the different academic departments are used by the academic staff and the students as well for different purposes, the former using those for administrative and academic purpose while the latter for academic usage like preparation of field reports, accessing web resources, e-learning resources, practical works, etc. For such usages, there is no formal policy devised. The college canteen is monitored by a Canteen Monitoring Committee, which looks into the qualitative aspects. The canteen functions on a lease basis with private partners. Laboratories in various departments functions under the strict control of the respective departmental heads and the laboratory bearers (both sanctioned and non-sanctioned) are responsible for maintaining the laboratory facilities, under instruction from the departmental heads. The Biotech Hub of the college is amalgamated with the Zoology Department. The Language Lab of the college is coordinated from the English Department, which caters to the need of all the six language departments viz. Assamese, Bengali, Bodo, English, Hindi and Sanskrit. The GIS Lab is affiliated to the Geography department, which is responsible for its functioning and maintenance. The Pragjyotish College Publication Hub functions under a designated committee appointed by the Principal. There is a Sports and Games Promotion Committee for maintaining the sports infrastructural facilities like the Basket Ball Court and the Sports Library. The Girls Hostel of the college is under the supervision of a Hostel Advisory Committee, which looks after the management aspects of the hostel. A lady warden is stationed in the girls'

hostel to manage day to day affairs of the hostel. The Gymnasium Hub is under the supervision of a Gymnasium Instructor, who is in charge of collection of member subscription amounts as well as providing instruction to all members. The day to day general cleanliness of the classrooms, toilets and campus is accomplished through the temporary staff, while the garbage generated inside the campus is daily collected by municipal garbage vans. An electrician employed by the college remains in the campus on a 24 hour basis for maintenance of all electrical problems and also for running the silent diesel generator set during electrical load shedding.

<https://pragjyotishcollege.ac.in/wp-content/uploads/bsk-pdf-manager/2021/02/INSTITUTIONAL-USAGE-AND-MAINTENANCE-POLICY-2021.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NA	0	0
Financial Support from Other Sources			
a) National	SC/ST/OBC/Minority/Ishany/Uday/Central/Other States	291	0
b) International	NA	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Language Lab Activity	12/03/2020	22	Hindi Department
Bridge Course	10/09/2019	18	Education Department
Modern Day Web Development with Best Practices	01/11/2019	34	Computer Science Department
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	JAM coaching	12	Nil	4	4
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	Nil	Nil	NA	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	3	B.Sc.	Computer Science	Gauhati University Tezpur University	M.Sc. (CS) MCA
2020	7	B.Sc.	Chemistry	Cotton University B.Barooah College Royal Global University AryaVidyapeeth College Nowgong College	M.Sc.
2019	4	B.Sc.	Chemistry	Gauhati University Tezpur University NIT Sikkim Royal Global University	M.Sc.
2020	2	B.COM.	Accountancy	Tripura University KC Das Commerce College	M.Com.
2020	7	B.A / B.Sc.	Anthropology	Gauhati University NEHU	M.A. / M.Sc
2019	4	B.A.	Economics	NEHU, Gauhati University	M.A./ LLB/ B. Ed Course

				NEF Law College Baihaita Chariali B. Ed College	
2019	4	B.A.	History	Gauhati University Cotton University	M.A.
2019	10	B.Sc.	Physics	Gauhati University	M.Sc.
2019	2	B.A.	Sanskrit	Gauhati University Cotton University	M.A.
2019	1	B.Sc.	Mathematics	A.V. College	M.Sc.
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3
SET	1
TOFEL	1
Civil Services	1
Any Other	5
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
International Mother Language Day	College level	36
Independence day celebration	College level	7
Quiz Competition	College level	24
Quiz/Musical performance by invited vocal artist on the occasion of World Sanskrit Day.	College level	15
Debate Competition	College level	1
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for	Number of awards for	Student ID number	Name of the student
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			Sports	Cultural		
2019	Womens Day special Quiz Competition Organized by National (Doordarshan Kendra, Guwahati)	National	Nill	1	US 1710320017	Angkita Bhattachar yya
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The mission of the students' council of the college viz. Pragjyotish College Students' Union (PCSU) is to protect and promote the interests of the student community inside the college campus. The PCSU plays a key role in conducting the Annual College Week and General Fresher's Social of the college, the annual Youth Festival organized by the affiliating university and publication of the college magazine in time is also the annual priority of PCSU. Prevention of ragging in the campus, participation in various activities through NCC, NSS and Red Ribbon Club and offering suggestions to the administrative machinery of the college for improving the amenities of the students through the involvement in different in-house committees of the college, the PCSU has become a vital organ of the college. The President of PCSU is an active member of the IQAC. IQAC has taken arrangement for GB approval to include student members in 15 in-house bodies in addition to the previous 4 in-house bodies viz. Information and Career Guidance Cell, Academic Committee, Campus beautification Committee, Extension Education Advisory Committee, Library Advisory Committee, Sports and Games Promotion Committee, Students' Discipline Maintenance Committee, Hostel Advisory Committee, Scouts and Guides Advisory Committee, NSS Advisory Committee, NCC Advisory Committee, Health Care Promotion and Maintenance Committee, Students' Grievance Redressal Cell, Canteen Monitoring Committee, Students' Counselling Centre, Anti-Ragging Central Committee, Internal Complaints Committee Project Monitoring Committee, RUSA and Internal Quality Assurance Cell.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Although alumni activity has been going on in the college since long in a sporadic manner, the Pragjyotish College Alumni Association organized itself and has managed to register itself as a registered society on 30.05.2019, under the Registration of Societies Act XXI of 1860. Alumni activities exist in different academic departments of the college. The registration of alumni apart from being done in offline mode is also being initiated in the new college website through online mode.

5.4.2 – No. of enrolled Alumni:

713

5.4.3 – Alumni contribution during the year (in Rupees) :

22200

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni Meet on 06.03.2020 (ASSAMESE DEPARTMENT) Alumni felicitation of two successful candidates who stood First class First and Second in the final examination on 16.09.2019 Discussion on alternative way to educate students and distribution of tubs with palm tree on 16.02.2020 (BENGALI DEPARTMENT) Alumni Meet on 27.04.2019 (BOTANY DEPARTMENT) Motivational Speech on "Marks Magnet" on 17.03.2020 (CHEMISTRY DEPARTMENT) Alumni Meet on 16.09.2019 (COMPUTER SCIENCE DEPARTMENT) Alumni Meet on 23.01.2020 (GEOLOGY DEPARTMENT) Alumni Meet on 11.11.2019 (HISTORY DEPARTMENT) Plantation program on 24.08.2019 Wall magazine front glass donation on 14.03.2020 (PHILOSOPHY DEPARTMENT) Alumni Meet on 07.03.2020 (SANSKRIT DEPARTMENT) Alumni Meet on 25.01.2020 (STATISTICS DEPARTMENT) Alumni Meet on 27.11.2019 (ZOOLOGY DEPARTMENT)

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Student members were inducted into a number of in-house bodies viz. Information and Career Guidance Cell, Academic Committee, Campus Beautification Committee, Extension Education Advisory Committee, Library Advisory Committee, Sports and Games Promotion Committee, Students' Discipline Maintenance Committee, Hostel Advisory Committee, Scouts and Guides Advisory Committee, NSS Advisory Committee, NCC Advisory Committee, Health Care Promotion and Maintenance Committee, Students' Grievance Redressal Cell, Canteen Monitoring Committee, Students' Counseling Centre, Anti-Ragging Central Committee, Internal Complaints Committee, Project Monitoring Committee, RUSA and Internal Quality Assurance Cell. The student members are invited accordingly to the committee meetings and hence become stakeholders to the various resolutions taken. 2. All the academic departments had constituted Departmental Advisory Committees (DAC, which included faculty members, students and guardians. The DACs meet occasionally to discuss upon the various academic and administrative issue pertaining to the department.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Development of curriculum is outside the purview of the institution, the college being an affiliated college under Gauhati University. However, the faculty members, who are members of the Committee of Courses and Studies (CCS) under Gauhati University takes active part in the occasional meetings related to curriculum development.
Teaching and Learning	MoUs has been signed with external organizations (college/ university/ other institution) for facilitating faculty exchange/ student exchange/ internship/ field trip/ on-the-job training, etc. IQAC upgrades and

	modifies the academic record-keeping formats (registers) for the faculty members on periodical basis.
Examination and Evaluation	Examination and evaluation works were completed within the framework of guidelines stipulated by the affiliating university and as per scheduled dates outlined in the institutional academic calendar.
Research and Development	Although the institution has limitations in the development of infrastructure related to research and development, it has given its effort to upgrade the library resources for being used in future by various faculty members who intends to pursue various forms of research.
Library, ICT and Physical Infrastructure / Instrumentation	Additional library books were purchased within the current academic year New classrooms added Lab equipment purchased
Human Resource Management	All faculty members have been engaged in different in-house bodies.
Industry Interaction / Collaboration	Various programs held with collaborative mode with external organizations.
Admission of Students	New admissions and renewals were done in cent percent online mode. This has facilitated in the creation of a digital database.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Various important formats as well as important official documents are uploaded in the new college portal for the ease of accessibility by various stakeholders.
Administration	Various official groups and official e-mails were used for paperless and fast official communication purpose.
Finance and Accounts	The college continued with the already established Tally system of accounting in its office, which is operational since 2009. Salary bills of the permanent staff being sent online to the treasury. No other new initiatives took place during the period. During the new admission process, the financial transactions by the students were made in cent percent cashless mode. Yearly Audit Reports are uploaded in the college portal.

Student Admission and Support	Student admission is being accomplished through a separate portal (administered through an external agency).
Examination	Scanned copies of result sheets of all term-end examinations have been uploaded in the new institutional portal.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	NA	NA	NA	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	NA	NA	Nil	Nil	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP on Research, funding Projects and IPR	1	07/05/2020	10/05/2020	Nil
Interdisciplinary Faculty Development Programme	1	21/05/2020	30/05/2020	Nil
FDP on Gender Concern in Education	1	26/05/2020	01/06/2020	Nil
FDP on Frontiers in Smart Learning	1	16/05/2020	18/05/2020	Nil
FDP on New	1	06/05/2020	11/05/2020	Nil

Education Policy and its Implications				
Faculty Development Programme	1	25/05/2020	05/06/2020	Nil
FDP on Preparation of Self-Learning Materials for University and College Learners	1	12/05/2020	18/05/2020	Nil
Transition Management for Higher education during COVID-19 Pandemic - A Roadmap	1	02/05/2020	06/05/2020	Nil
Frontiers in Smart Learning	1	14/05/2020	16/05/2020	Nil
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> • Availability of food in the College canteen at reasonable rates • Teaching staff have a society called PCSSSS Ltd where members contribute a certain amount every month and can avail hassle-free loans at a very low interest • Fund allocation for Field In-Charges to conduct field studies 	<ul style="list-style-type: none"> • Availability of food in the College canteen at reasonable rates • Nonteaching staff have a society where members contribute a certain amount every month and can avail hassle free loans at a very low interest 	<ul style="list-style-type: none"> • Availability of food in the College canteen at reasonable rates • Library facility for economically backward students • Student's welfare fund for poor students

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

At the end of each financial year the institution undertakes internal audit of the college accounts, which consists of various fund heads. The preparation of the internal audit is entrusted to M/s Saquei Co., a reputed Chartered Accountant firm. After the internal audit report is ready, it is placed before the Governing Body (GB) meeting. After acceptance of the report in the GB meeting, the Directorate of Audit (Local Fund), Government of Assam, is invited

officially to audit the college accounts, which conducts the external audit. Audit for RUSA grants are done separately. All Audit Reports of the college are uploaded in the institutional website.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Alumni of Economics Department	15000	College Development
View File		

6.4.3 – Total corpus fund generated

1000000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Former Director, HRDC, GU	No	Null
Administrative	Yes	Head, USIC, GU	No	Null

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Involvement of PCGF members in anti-tobacco and anti-plastic drive 2. Participation of PCGF representative in IQAC meetings 3. Participation of guardians in the Departmental Advisory Committee meetings held at different times in the respective departments
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6.5.3 – Development programmes for support staff (at least three)

1. Like previous years, the Gymnasium Hub continued to provide quality physical training facilities to all teaching and nonteaching staff at subsidized rates 2. Provision of departmental pantry rooms in 7 departments continued to function like previous years, where departmental support staff along with faculty members has availed facility of tea and lunch 3.
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. New institutional portal 2. Fully online admission process 3. Fully cashless official transactions

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
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2019	Capacity Building Workshop for Non-Accredited/ Never Accredited Colleges of Baksa, Barpeta, Nagaon and Goalpara Districts	06/04/2002	25/07/2019	25/07/2019	36
2019	1st Annual Prize Day cum Felicitation Program	06/04/2002	01/09/2019	01/09/2019	362
2019	Anti-Plastic and Anti-Tobacco Drive cum Awareness Program	06/04/2002	01/10/2019	01/10/2020	2000
2019	Workshop on Modern Day Web Development with Best Practices	06/04/2002	02/11/2019	02/11/2019	37
2019	Interactive Session on Mentoring System in Higher Educational Institutions	06/04/2002	13/11/2019	13/11/2019	35
2020	Soft Skill Training	06/04/2002	21/01/2020	25/01/2020	34
2020	Book Donation Camp and Distribution Event of Previous Year Examination Question Papers for the Students	06/04/2002	07/02/2020	11/02/2020	236
2020	Interactive Session with IQAC, D.K.	06/04/2002	19/02/2020	19/02/2020	7

	College, Mirza				
2020	Acclimatization visit to BBK College, Jalah for NAAC Peer Team Visit	06/04/2002	04/03/2020	04/03/2020	6
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NA	Nil	Nil	Nil	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>A 5 KW solar panel was set up on 14.11.2018, which is being installed in the library block, which provides the electricity requirements for the Library Reading Room and the Digital Conference Room. Another panel installed in the campus, has been supplying electricity requirements for running the solar street lights (15 watt LED) in the campus (numbering 10). The total annual conventional electricity power consumption during the assessment year was approximately 3800 KW. A large number of the rooms in the various blocks of the college are provided with LED lights. As a step towards environmental consciousness, the World Environment Day was observed by the institution. The Department of Botany centrally celebrated the day with a popular talk on 'Importance of Ethnic Flora of Assam', delivered by Brahma Nanda Patiri, IFS, DFO, Department of Forest, Govt. of Assam on 04.06.2019. It was followed by the initiation of a plantation drive in the college campus with a number of indigenous plants saplings donated by the guest himself.</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	No	Nil
Ramp/Rails	Yes	Nil
Braille Software/facilities	No	Nil
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil
Special skill development for differently abled students	No	Nil

Any other similar facility	No	Nil
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7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	2	2	19/03/2020	2	<p>1. Awareness programme against the pandemic coronavirus (Covid-19) was organized by the Department of Botany, Pragjyotish College taking special concern of the Grade-IV employees and the sweepers.</p> <p>2. Distribution Of Laboratory Prepared Hand Sanitize</p>	Measures to prevent Covid-19	25

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
HANDBOOK OF PROFESSIONAL CONDUCT AND GUIDELINES	26/05/2020	Handbook circulated amongst all institutional stakeholders, apart from being uploaded in the institutional website

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants

International Interactive Lecture Cum Scientific Talk On "Diversity of Bamboo Species in Japan with Comparison to that of Assam", by Dr. Chika Sasahara, Kyoto University, Japan	30/03/2020	30/03/2020	72
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plantation drives in and around the college campus
2. Nomenclature of the plant resources within the campus
3. Outdoor and indoor cleanliness drives in coordination with students
4. Installation of bamboo dustbin within the campus
5. Online Poster making and Slogan writing competition to create awareness about the environmental resources (World Environment Celebration, 2020)
6. Minimum usage any plastic item or plastic derived items.
7. Flower plantation and gardening

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE 1:

1. Title of the Practice: Anti-Plastic and Anti-Tobacco Drive cum Awareness Programme
2. Objective of the Practice: Plastic is non-biodegradable and disrupts our endocrine system, and is suspected to cause cancer and many other diseases while nicotine is one of the prime ingredient of causing cancer. The objective of this program was to create awareness among the students and the nearby inhabitants to go plastic free and tobacco free. Due to the increase number of surrogate advertising with celebrities, of the cancer causing products and plastic, it has become very important to create awareness among our youths so that they do not get driven by those advertisings and the agenda was also to brief on adverse effect on our health and environment.
3. The Context: As about 267 million adults i.e. every 3 adults of 10 is a tobacco user in India and handy and cheap price of plastic makes it very challenging to be addressed in designing and implementing this practice. However, with positive mind and help of all academic departments of the college in association with various stakeholders viz. Pragjyotish College Teachers' Unit, Pragjyotish College Anashikshak Karmachari Sanstha, Pragjyotish College Alumni Association, Pragjyotish College Guardian's Forum, Police Commisionerate of Guwahati, District Tobacco Control Cell (Kamrup Metro), Pragjyotish College Students' Union, NCC, NSS, Bharat Scout and Guides and Indian Red Cross, led to the successful completion of the event.
4. The Practice: The event is inspired by the mission "SWACCH BHARAT ABHIYAN" and concern of rising numbers of cancer patients in India. Pragjyotish College is one of the first college in Assam to take the first step toward "Value Education" and create a healthy and swatch atmosphere in and around the campus with a curtain raising event of the nation-wide govt. campaign on plastic ban and tobacco ban. The program was designed with several talks by dignitaries along with along with collection of plastic waste materials from various parts of the campus and surrounding. The program was also a stand against the surrogate brand advertisement of tobacco products which uses the loop hole of our system to lure the youth to consume various cancer causing products.
5. Evidence of Success: The day long programme started with the collection of plastic waste materials from various parts of the campus with simultaneous awareness talks and distribution of anti-plastic awareness

leaflets in the various classrooms to the students Dr. Shyamal Prasad Saikia, DIG (Home Guards Civil Defence), Jayanta Baruah, ACP of Police Commissionerate Guwahati (West Division), Sangita Dutta of District Tobacco Control Cell, Kamrup Metro District, Dr Dayananda Pathak, President of Pragjyotish College Retired Teachers' Forum, Chakradhar Nath, President of Pragjyotish College Guardians' Forum, Dewan Dhrubajyoti Maral, President of Pragjyotish College Alumni Association, along with the students, teachers and non-teaching staff of the College actively participated in the programme Dr. Shyamal Prasad Saikia administered the anti- tobacco pledge to the staff and students and other participants on behalf of the District Tobacco Control Cell of Kamrup Metro District, in presence of the Principal of the college Dr. Manoj Kumar Mahanta.

A street drama was organized by the Pragjyotish College Alumni Association during the event. All plastic waste materials collected from the campus was disposed off ceremoniously through a garbage collection van provided by Guwahati Municipal Corporation various awareness signboards and display boards were erected at various parts in the campus as part of the programme. The evidence of the programme lies in the negligible amount of plastic waste and stain free wall in and around the campus. The result seems to be very positive beyond the target and benchmark as campus and its surrounding are tobacco free and with negligible amount of plastic waste.

6. Problems Encountered and Resources Required: As we know use of plastic products is very common, from water bottle to processed food, from plastic bag to container it is near to impossible to go plastic free. So, our main focus is to minimize the usage and reduce to maximum possible surface area. Even the recycling by pyrolysis is a costly affair. So, the campaign encountered various problem as we are accustomed to use of plastic in our day to day life and replacement of plastic for the biodegradable are expensive compared to plastic. Even the college had to make separate fund for disposal of the plastic waste including use of bamboo dustbin. While the awareness of going tobacco free didn't had much of a trouble because of the help of police intervention against selling of tobacco products in the nearby shops in and around the campus and even the shop owners were very cooperative against the consumption of tobacco products.

7. Notes: As in 21st century, the major concern is to save the planet and health. So, adopting practices like going green with minimum usage of plastic products and campaigning awareness regarding health issues and diseases in this century would be a very idea to adopt as one of the best practices in other institution. BEST PRACTICE 2: 1. Title of the Practice: Teacher Exchange Programme 2. Objective of the Practice: The vision of the faculty of exchange programme is to disseminate quality education to the students including those who are underprivileged, so that they may realize their potential and become responsible human beings in society. The programme aims to take up lecture or a series of lectures at the Geology Department, Dimoria College as resource persons for portions or special topics of a few identified courses in consultation with the Head of the Geology Department, Pragjyotish College and vice versa, at a mutually convenient timing, during the session. 3. The Context: A Memorandum of Understanding (MoU) is executed between Department of Geology, Pragjyotish College, Guwahati as the First party and Department of Geology, Dimoria College, Khetri - as the Second party. In designing and implementing this practice a series of discussion had been held in order to come to an understanding and as the distance between the Pragjyotish College and Dimoria College is more than 30 kilometres, so the proper planning was made so that the practice does not affect the originality of the objective. 4. The Practice: Pragjyotish College has requested Dimoria College to collaborate to achieve its objectives, through various programmes in the Geology Department for the academic promotion with the following identified but not limited to, 1.

Faculty Exchange Programme - Faculty members of the Geology Department, Pragjyotish College may take a lecture or a series of lectures at the Geology Department, Dimoria College as resource persons for portions or special topics

of a few identified courses in consultation with the Head of the Geology Department, Pragjyotish College and vice versa, at a mutually convenient timing, during the session 2. Joint organization of Seminar/Symposia/Workshop may be jointly organized by faculty members of the Geology Department of Pragjyotish College and Dimoria College. 3. Summer Training Camp/Internship - Geology Department of Pragjyotish College and Dimoria College may recruit students from the department for summer camp and Internship programme for a period of 4(four) weeks during summer vacation, subject to availability of the faculty member. 4. This is a non-binding MoU and there shall be no financial obligation on Dimoria College as a partner 5. Evidence of Success: The practice of teacher's exchange programme has been a grant success as the students of both the college can gain special classes based on their demand and requirement. As most of the college faculty do not share the same specialization, the program provides opportunities to gain from the expertise of both the college. The program also encouraged the students of Dimoria College, Geology Department to have a thought for Post Graduate Program in Pragjyotish College as they are already familiar with the faculties' expertise. And it offers a unique educational experience that prepares the next Generation of global citizens to lead and make a difference in the world. 6. Problems Encountered and Resources Required: As this practice could not be possible by just mere talk, so a proper Memorandum of Understanding (MoU) had to be executed for this practice to possible which caused both time and money. A series of talk has been organised for achieving this mutual goal. Apart from the execution of the MoU, no major problems were encountered. As the college are separated by a distance of more than 30 kilometres, the resource faculty had to manage his/her on time in such a way that it does not affect its own students' time. 7. Notes: The program/ practice of teacher's exchange programme helps the students with an opportunity to gain special class based on own requirement or demand, it can eliminate the limitation which both the students and teachers face during the academic session.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://pragjyotishcollege.ac.in/wp-content/uploads/bsk-pdf-manager/2022/01/7.2.1-2019-2020.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Mission: To undergo self-analysis and self-discovery leading to elimination of bottlenecks in the context of a holistic framework In context of the above mission statement of the institution, it was decided to involve more stakeholders in the institutional policy and decision making process. Involvement of more stakeholders is thought to have enhanced and effective bearing upon identification of institutional bottlenecks and removal of those is phased manner, through active participation and involvement of all concerned. The IQAC Core Committee, through appropriate resolutions, has initiated to involve the retired faculty members and Principals of the college as well as the guardians as members in the IQAC Core Committee, which deliberate periodically upon different core issues of the institution. In this regard, initiative was taken to constitute the Pragjyotish College Guardians' Forum (PCGF), the President of which was nominated as a member of the IQAC Core Committee. IQAC had also arranged to nominate the President of Pragjyotish College Retired Teachers' Forum (PCRTF) as a member of the IQAC Core Committee.

Provide the weblink of the institution

<https://pragjyotishcollege.ac.in/wp-content/uploads/bsk-pdf->

8.Future Plans of Actions for Next Academic Year

1. To complete the process of the 3rd Cycle of NAAC Assessment and Accreditation
2. To increase the learning infrastructure, including classroom, laboratory equipment, computers, library books, etc.
3. To separate office rooms for the PCGF, PCRTF
4. To set up the Office of the Estate Officer and Records Room for assisting the Office of the Principal
5. To enhance the internet bandwidth inside the college campus
6. To create a separate parking area for vehicles of the staff
7. To augment E-Governance measures
8. To undertake necessary capacity building measures for making cent percent teachers ICT-enabled