



Estd. 1954

প্রাগজ্যোতিষ মহাবিদ্যালয়

PRAGJYOTISH COLLEGE

Accredited by NAAC with B Grade (3rd Cycle), under Revised Accreditation Framework (RAF)

DVV Clarification

CRITERIA VI

METRIC 6.2.2

Comment – 2

ANNUAL E-GOVERNANCE REPORT APPROVED BY
GOVERNING COUNCIL


Submitted to



THE NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

Annual E-Governance Reports approved by the Governing Body of the College (2018-2023)

- Annual E-Governance Report of the year 2018-19



PRAGJYOTISHCOLLEGE
(Affiliated to Gauhati University and recognized under Sections 2(f) and 12(B) of the U.G.C. Act, 1956)
Santipur, Guwahati – 781009, Assam
E-mail: principal@pragjyotishcollege.ac.in Website: www.pragjyotishcollege.ac.in

Annual E-Governance Report (2018-2019)

Pragjyotish College, has prioritised implementation of e-governance facilities and services in maximum day-to-day activities of the college, including administrative works, academic activities, finance, student admission and support, library, feedback collection system from the stakeholders, examination related works, etc. The objective of implementation of e-governance facilities at the functioning of the college is to achieving efficiency and also to promote speedy, accountability and transparency in its governance system, which will ultimately improve the quality of governance.

The college has successfully implemented e-governance services and facilities to a large extent in the following areas of operation:

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination and Result.

Handwritten note: This report have been approved in the meeting dated 20.6.2020 vide resolution no. 25K

Signature: [Signature]
PRINCIPAL
PRAGJYOTISH COLLEGE
BHARALIMUKH
GUWAHATI - 9

1. Administration

With a view to encourage paperless communication for various in-house bodies, three WhatsApp Groups (for Heads of Academic Departments, for Permanent Faculty Members and for Management sanctioned Faculty Members). Various urgent notices and information has been transmitted via these groups at various times. Institutional Email IDs for various faculty members and administrative heads have been created in the new institutional web portal, for official communication purpose. The college has designed a new web portal which is expected to aid in various administrative and academic matters. Various important forms and formats as

well as important official documents are uploaded in the new college portal for the ease of accessibility by various stakeholders. The college has also installed CCTV Cameras in the college campus for regular surveillance. Biometrics has been installed for all the teaching and non-teaching staff members.

2. Finance and Accounts

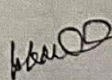
The college continued with the already established Tally system of accounting in its office, which is operational since 2009. Salary bills of the permanent staff being sent online to the treasury. No other new initiatives took place during the period. Salaries of all the non-sanctioned faculties are disbursed via online mode. During the new admission process, the financial transactions by the students were made in cent percent cashless mode. Yearly Audit Reports are uploaded in the college portal.

3. Student Admission and Support


Students' admission has been conducted through online portal designed by S.S. Technologies.

4. Examination and Result

Scanned copies of result sheets of all term end examinations (H.S., B.A., B.Sc., B.Com, B.B.A., B.C.A., M.A. and M.T.M.) have been uploaded in the new institutional web portal.


Principal
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• Annual E-Governance Report of the year 2019-20



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Annual E-Governance Report (2019-2020)

Pragjyotish College has prioritised implementation of e-governance facilities and services in maximum day-to-day activities of the college, including administrative works, academic activities, finance, student admission and support, library, feedback collection system from the stakeholders, examination related works, etc. The objective of implementation of e-governance facilities at the functioning of the college is to achieve efficiency and also to promote accountability and transparency in its governance system, which will ultimately improve the quality of governance.

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this report have been approved in the GB meeting dated 3/3/2021 resolution no - 10 J IV

M. D. D.
PRINCIPAL
PRAGJYOTISH COLLEGE
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GUWAHATI - 9

1. Administration

With a view to encourage paperless communication for various in-house bodies, three WhatsApp Groups (for Heads of Academic Departments, for Permanent Faculty Members and for Management sanctioned Faculty Members). Various urgent notices and information has been transmitted via these groups at various times. Institutional Email IDs for various faculty members and administrative heads have been created in the new institutional web portal, for official communication purpose. The college has designed a new web portal which is expected to aid in various administrative and academic matters. Various important forms and formats as well as important official documents are uploaded in the new college portal for the ease of accessibility by various stakeholders. The college has also installed CCTV

the college campus for regular surveillance. Biometrics has been installed for all teaching and non-teaching staff members.

Finance and Accounts

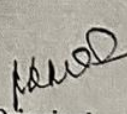
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3. Student Admission and Support

Student admission is being accomplished through a separate portal (administered through an external agency). Students' admission has been conducted through the website pconline.co.in designed by S.S. Technologies.


4. Examination and Result

Scanned copies of result sheets of all term-end examinations have been uploaded in the new institutional portal.


Principal

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• Annual E-Governance Report of the year 2020-21



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Annual E-Governance Report (2020-2021)

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This report have been approved in the GB meeting dated 29/12/2021 vide resolution no - 7E XIV

M. K. S.
PRINCIPAL
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GUWAHATI - 9

1. Administration

With a view to encourage paperless communication for various in-house bodies, three WhatsApp Groups (for Heads of Academic Departments, for Permanent Faculty Members and for Management sanctioned Faculty Members). Various urgent notices and information has been transmitted via these groups at various times. Institutional Email IDs for various faculty members and administrative heads have been created in the new institutional web portal, for official communication purpose. The college has designed a new web portal which

er procedure in this regard. Various official groups and official e-mails were used for paperless and fast official communication purpose. Further, separate email groups for teachers, non-teaching staff and Heads of departments have been created and used for official communications. Various important formats as well as important official documents are uploaded in the new college portal for the ease of accessibility by various stakeholders. The college has also installed CCTV Cameras in the college campus for regular surveillance. Biometrics has been installed for all the teaching and non-teaching staff members.

2. Finance and Accounts

The college continued with the already established Tally system of accounting in its office, which is operational since 2009. Salary bills of the permanent staff being sent online to the treasury. Salaries of all the non-sanctioned faculties are disbursed via online mode. During the new admission process, the financial transactions by the students were made in cent percent cashless mode. Yearly Audit Reports are uploaded in the college <https://pragjyotishcollege.ac.in/>

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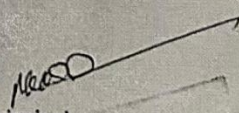
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4. Examination and Result

Scanned copies of result sheets of all term-end examinations have been uploaded in the new institutional portal. All the examination related formalities are performed using the examination portal of the college and the affiliating university.


1. Examination related portal <https://pragjyotishcollege.ac.in/examination>

2. Examination portal of affiliating university <https://guportal.in/>


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• Annual E-Governance Report of the year 2021-22



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Annual E-Governance Report (2021-2022)

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4. Examination and Result.

This report have been approved in the GB meeting dated 20.04.2023 vide resolution no. GM

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PRINCIPAL
PRAGJYOTISH COLLEGE,
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GUWAHATI - 9

1. Administration

The governing body has resolved to install ERP for smooth functioning of academic and administrative works of the college and after verifying the quoted rates and experience of the different vendors who have applied for this job. The GB has resolved to approve the proposal submitted by Corex Services for the same. The GB advised the principal to make an agreement with the service provider to have vigilance after post installation period of the service. The GB has also resolved to appoint a multi-tasking assistant in the office of the principal to monitor the day-to-day activities through ERP system and authorise the Principal to the needful through

er procedure in this regard. Various official groups and official e-mails were used for paperless and fast official communication purpose. Further, separate email groups for teachers, non-teaching staff and Heads of departments have been created and used for official communications. Various important formats as well as important official documents are uploaded in the new college portal for the ease of accessibility by various stakeholders. The college has also installed CCTV Cameras in the college campus for regular surveillance. Biometrics has been installed for all the teaching and non-teaching staff members.

2. Finance and Accounts

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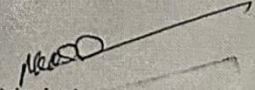
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4. Examination and Result


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• Annual E-Governance Report of the year 2022-23



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This report has been approved in the meeting dated 22.12.2023 vide G.B. resolution no - 5 N

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PRINCIPAL
PRAGJYOTISH COLLEGE
BHARALUMUKH
GUWAHATI - 8

1. Administration

The college has successfully installed ERP system bought from Corex Services for the smooth functioning of administration, teachers and students' attendance, maintenance of classes etc in the college. Various official groups and official e-mails were used for paperless and fast official communication purpose. Various important formats as well as important official documents are uploaded in the new college portal for the ease of accessibility by various stakeholders. One ATP (Administrative Training Programme) has been conducted on ERP during February 2023 for effective implementation of e-governance. An internet

ection with an updated bandwidth of 1 GBPS (with effect from March 2023) and another sub-lines with 100 MBPS (with effect from February 2023) are available. Central Library is entirely digitalized using SOUL2.0 and RFID technology Library has upgraded its infrastructure with one e-corner (10 computers with LAN facility) in December, 2023. Computer laboratories in 8 departments, equipped with 95 computers, Wi-Fi and LAN connectivity (15 new computers were added in 2023). Entire college campus is kept under CCTV surveillance; installation of 166 high-resolution CCTV cameras (21 cameras are newly installed in September, 2023). Conversion of office automation through Samarth portal is in operation from 2023

2. Finance and Accounts

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Principal

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GUWAHATI - 9