



Estd. 1954

প্রাগজ্যোতিষ মহাবিদ্যালয়

PRAGJYOTISH COLLEGE

Accredited by NAAC since 2004 (3rd Cycle); Recognised under sections 2(f) and 12(B) of UGC
Affiliated to Gauhati University; ISO 9001:2015 Certified; SDG Accord Certified

DVV Clarification

CRITERIA V

METRIC 5.1.4

COMMENT 4

**THE CIRCULAR, WEB-LINK AND COMMITTEE REPORT JUSTIFYING
THE OBJECTIVE OF THE METRIC**

Submitted to



THE NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

Response- The data related to the justification of the objective of the metric are provided below:

Email Id for Students Grievance Redressal Cell: pcgrievance@gmail.com,
icc@pragjyotishcollege.ac.in

Online Grievance Submission: <https://grievance.pragjyotishcollege.ac.in/>

Offline Grievance Submission Mechanism: There is a Complaints Box installed outside the Principal's Office where students can put in their grievances in written form. Moreover students can also approach the members of the Committees to discuss their Grievances.



NOTICE

Date-22/06/2018

All the esteem members of Anti Ragging Central Committee of Pragjyotish College are requested to attend the meeting to be held on 28/06/2018 in Conference Hall at 3.30pm. Meeting will discuss the plans and strategies regarding ragging in our college for the academic session of 2018-19.



Convenor

Anti Ragging Central Commitee

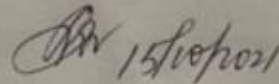
Date: 15-10-2021

NOTICE

All the esteem members of Anti Ragging Committee of Pragjyotish College are requested to attend the meeting to be held on 22-10-2021 in Conference Hall at 2:30 pm. Meeting will discuss the following agenda.

- 1) Ragging related issue if any.
- 2) Regarding vigilance in the college campus.
- 3) Any other.

Convenor



(Badan Ch. Mahanta)
Anti ragging central Committee
Pragjyotish College

Notice

Guwahati

17th Dec, 2022

A meeting of the Students' Grievance Redressal Cell will be held on 20th December, 2022, Tuesday, at 1.30 pm at Conference Hall to have a discussion on future plan and to chalk out the strategies of the Cell. All the Advisers and members of the Cell are requested hereby to be present in the same.

Bahanta 17/12/22
Bishwajyoti Dev Mahanta Coordinator
Students' Grievance Redressal Cell
Co-ordinator Pragyolish College
Guwahati 781009
Students' Grievance Redressal Cell

Uthman
17/12/2022

Raj
17/12/2022

Sh
17/12/22

Jee
17/12/22

Uma
17/12/22

Sh
17/12/2022

Notice

Guwahati

4th Feb, 2023

A meeting of the Students' Grievance Redressal Cell will be held on 7th February, 2023, Tuesday, at 2.00 pm at Conference Hall to discuss about the ensuing college election to be held on 11th February and to formulate the plans of the Cell. All the Advisers and members of the Cell are requested hereby to be present in the same.

Belanti 04/02/23
Bishwajyoti Dev Mahanta
Coordinator
Co-ordinator Students' Grievance Redressal Cell
Praptyotish College
Guwahati, Assam
Students' Grievance Redressal Cell

Agenda

1. Purpose of the meeting
2. Confirmation of the proceedings of the last meeting
3. Discussion on action taken
4. Ensuing PCSU election
5. Adoption of resolutions

Alhamathung
4/2/2023

Prady
4/2/2023

Uda
4/2/23

Shr
4/2/23

Shree
4/2/23

Shree
4/2/23

Notice

Guwahati

9th March, 2023

A meeting of the Students' Grievance Redressal Cell will be held on 13th March, 2023, Monday, at 4.30 pm at Principal's Chamber to discuss about the complaint launched by Sri Swarnab Kashyap, a H.S. II year student. All the Advisers and members of the Cell are requested hereby to be present in the same.

Bahanti 09/03/2023
Bishwajyoti Dev Mahanta

Co-ordinator

Students' Grievance Redressal Cell

Agenda

1. Purpose of the meeting
2. Discussion on student's grievance
3. Suggested action to be taken

Apola Das.
Unindijoti Chandray
Das *Alona*

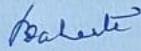
Biswajyoti
9/03/2023.

Students' Grievance Redressal Committee, (SGRC)

Pragjyotish College, Guwahati

Activities: (From 25th April)

- Students' Grievance Redressal Committee has held 3 (three) in-house committee meetings on 02/05/2023, 01/06/2023 and 14/10/2023 respectively till today to discuss various issues.
- It has chalked out its future plans and action plans to implement these as per UGC notification, dated, the 11th April, 2023.
- It has communicated its resolutions to the Principal of the College on 17/01/2023.
- The Chairperson of the Committee has been regularly checking the Complaint/ Grievance Box of the College and mail of the committee.
- The Students' Grievance Redressal Committee has participated in the observance of Food Safety Day and Awareness Programme on 7th June, 2023, with College Canteen Monitoring Committee and IQAC



Bishwajyoti Dev Mahanta Chairperson
Chairperson Students' Grievance Redressal Committee
Students' Grievance Redressal Committee
Pragjyotish College, Guwahati-781009

Proceedings Students' Grievance Redressal Committee (SGRC) meeting held on
14th October, 2023

An in-house committee meeting of the Students' Grievance Redressal Committee was held on 14th October, 2023, Saturday, at 2.30 pm, at the Conference Hall of Pragjyotish College. The meeting was presided over by the Chairperson of the committee Mr. Bishwajyoti Dev Mahanta. At the beginning of the meeting, the Chairperson read out the proceedings of the joint meeting between SGRC and Criterion –I hold on 1st June, 2023 and it was unanimously accepted.

The Chairperson then briefed the members of the committee about some anonymous letters found inside the Complain Box on 9th October, expressing grievances about irregularity of 3rd Semester Generic classes in Zoology Department. Mr. Nabadeep Das, and Dr. Deepali Baruah, members of SGRC, wanted to know about the contents of the letters. Chairperson read out the letters in the meeting and invited suggestions from its members. All the members present in the meeting expressed their opinions and after thorough discussion following resolutions were adopted in the meeting.

Resolution No-1:

Today's meeting has resolved to inform the Principal, about the anonymous letters found in the Complaint Box regarding alleged irregularity of the 3rd Semester Generic classes and to request the authority to verify the authenticity of such allegations.

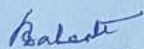
Resolution No-2:

Today's meeting has resolved to request the Principal, about the non-availability of 'particular class room' for the 3rd Semester Generic classes for Zoology Department as has been stated in the letters.

Resolution No-3:

Today's meeting has resolved that as the letters dropped in the Complaint Box don't contain the names of the aggrieved students, follow-up steps taken by the SGRC cannot be communicated to any particular student(s).

After adoption of the above mentioned resolutions the Chairperson of SGRC expressed his thanks to the committee members and for their co-operation and valuable suggestions and announced the end of the meeting.


Bishwajyoti Dev Mahanta

Chairperson, SGRC
Students' Grievance Redressal Committee
Pragjyotish College
Guwahati-781009

Internal Complaints Committee Report for the Session 2021-2022

Pragjyotish College

Santipur

The ICC has been constituted in the College as per UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institutions) Regulation, 2015. The ICC is meant to address complaints from students, teaching and non-teaching members on matters of sexual harassment and ensure support services to the victims.


The College re-constitutes the ICC membership every two years. The following are the members of the ICC for the Session 2021-2022:

- | | |
|----------------------------|------------------------------------|
| 1. Dr. Reena Barman Kalita | Faculty Member (Presiding Officer) |
| 2. Dipika Roy Medhi | Faculty Member |
| 3. Dr. Shampa Choudhury | Faculty Member |
| 4. Unindajyoti Choudhury | Staff Member |
| 5. Nikunja Das | Staff Member |
| 6. Dharitri Deka | Student Member |
| 7. Jubita Deka | Student Member |
| 8. Priyangkhi Sarmah | Student Member |
| 9. Bibhashree Deka | Lawyer, NGO Member |

The committee organised a meeting on 10-03-2022 to discuss about the following agendas:

1. Students' Complaints
2. Awareness of the ICC among the students
3. Any other matter

The College had strength of 2530 UG students and 263 PG students during the session 2021-2022. The Committee met to discuss regarding any complaints or grievances received from the students and to address the same. The offline mechanism (Complaints box outside Principal Office) and Online mechanism (icc@pragjyotishcollege.ac.in) was taken into consideration while checking for complaints and grievances. A random survey was carried out among the students of the College to assess the awareness about the ICC mechanism and response. With student members in the Committee helping out, it was found that the current batches of students are well aware of the mechanisms for ICC and their functioning. The Committee found that no complaints were reported in, through both the mechanisms (online and offline). Therefore, the Committee is forwarding a satisfactory report in relation to ICC awareness among the students for the Session 2021-2022.


(Presiding Officer)
Presiding Officer
ICC, Pragjyotish College
Pragjyotish College

Annual Report of Anti-Ragging and Discipline Maintenance Committee

Pragjyotish College

Session 2022-2023

The College has re-constituted the Anti-Ragging and Discipline Maintenance Committee (earlier Anti-Ragging Central Committee) in the year 2022. The period of validity of the Committee is from 12-08-2022 to 11-08-2024 for a period of 2 years. The main objective of the Committee was to prevent the menace of ragging and maintain healthy inter-personal relations among the students of the college campus. Ragging is strictly forbidden in or outside the college campus. For this purpose, the Anti-Ragging and Discipline Maintenance Committee has been actively functioning. In the academic year, 2022-23 the college students were informed about Anti-ragging through the Prospectus. The members with some special invitees (faculty members) few monitoring teams were made to keep vigil inside the college campus to make the campus ragging free and maintenance of discipline. During the session 2022-23, no ragging cases have been reported to the Committee. The committee also assisted during the Pragjyotish College Student Elections, 2023 for smooth conducting of the election process.

Convenor
Anti-Ragging and
Discipline Maintenance Com.
Pragjyotish College
Guwahati - 781005
Convenor
Anti-Ragging and Discipline Maintenance Committee
Pragjyotish College

Annual Report of Internal Complaints Committee (ICC),

Pragjyotish College

Session 2022-23

The Internal Complaints Committee (ICC) of Pragjyotish College was established to deal with complaints regarding sexual harassment of women in the workplace and also to focus on creating awareness, counselling and educating about gender issues. The Internal Complaints Committee with the help of college authority spread awareness by placing some banners in different locations of the college highlighting the objectives of the ICC. In this session, no complaints were lodged with the Committee from the students neither from the teachers.


Presiding Officer
Pragjyotish College

Internal Complaints Committee

Pragjyotish College