



INTERNAL QUALITY ASSURANCE CELL PRAGJYOTISH COLLEGE

[ESTD: 1954; NAAC ACCREDITED (2004-09, 2011-16, 2021-26); RECOGNISED UNDER SECTIONS 2(f) AND 12(B) OF UGC]

Guwahati – 781009, Assam, India

<https://pragjyotishcollege.ac.in/>

Dr.Namita Das
Co-ordinator

Date: 26.12.2024

NOTICE

A meeting of the **Staff Council** has been convened on **27 December 2024 at 1:00 p.m.** in the **Conference Hall, Block A** to discuss the following agenda. All the esteemed members are kindly requested to be present.

Agenda:

1. **Discussion on NAAC result & Appeal**
2. **Discussion on Academic Matter for Even Semester**

Dr.Namita Das
Coordinator, IQAC.



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The following resolutions were taken in today's meeting:

1. NAAC assessment result analyzed and Appeal to be made to NAAC on 3 matrices.
 - a. 3.5.1 - MOU
 - b. 4.4.1 - % expenditure incurred on maintenance of physical facilities and academic support facilities.
 - c. 5.3.2 - Average no. of sports and cultural program

2. Teaching plan/Lesson plan to be maintained by all depts. for every semester in soft copy format which is to be provided by IQAC.

3. Uniformity of formats as circulated by IQAC to be maintained by all Depts. in terms of 1. C.O, P.O 2. Advanced Intimation of format 3. Activity Report etc.

4. Dept. level MOU not to be considered. MOU should be at the institutional level and MOU to be conducted with industry research institution, skill development cell etc.

Types of MOU activity -

- a) Student - Teacher exchange activity
- b) Research activity
- c) Internship
- d) Project
- e) On-Job Training

5. AQAR of 2023-24 to be submitted as soon as possible.

6. Add-on course to be carried out by all departments.

7. Sports and cultural activities to be carried out all throughout the year and preferably during the afternoon slot.

**Dr.Namita Das
Coordinator, IQAC.**