



Estd. 1954

প্ৰাগজ্যোতিষ মহাবিদ্যালয়

PRAGJYOTISH COLLEGE

Affiliated to Gauhati University and
Recognized under Sections 2(f) and 12(B) of the U.G.C. Act, 1956

Annual Quality Assurance Report (AQAR) 2023-2024

CRITERIA 2.5.2

Mechanism to Deal with Internal Examination Related Grievances

Third Cycle NAAC Accreditation

Submitted to



THE NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

1. University Regulation for Re-Scrutiny and Re-evaluation



GAUHATI UNIVERSITY
OFFICE OF THE ACADEMIC REGISTRAR
Jalukbari, Guwahti-781014

Ref. No. GU/M/AR/2017/

Date: 01/06/2017

NOTIFICATION-33

In accordance with the Resolutions taken by the Academic Council held on 22/04/2017, the following decisions were taken by the CCEM in its meeting held on 16/05/17. It is notified for information of all concerned that if the candidates of both U.G. & P.G. examinations conducted by Gauhati University are not satisfied with their obtained marks in the end semester theory examination results, they may apply for re-scrutiny, photocopy and re-evaluation of their answer script(s) by depositing prescribed fees and following the procedures as stated below.

- a. Step-1: Application for the re-scrutiny of answer script(s) will be accepted up to 15 days from the date of declaration of the result. The re-scrutiny process will be completed by re-totalling of marks, checking unassigned/ omission of marks.
- b. Step-2: Application for photocopy of the answer script(s) will be received up to 15 days from the date of declaration of result of the re-scrutiny. One should apply for photocopy along with the proof of re-scrutinised result as the photocopy of answer script will be provided only after re-scrutiny of the respective copy/copies of the Answer Script.
- c. Step-3: Application for the re-evaluation of answer script(s) will be accepted up to one month from the date of dispatch of the photocopy of answer script(s) with following conditions.
 - Condition no. 1: A student should go through step-1 and step-2 before proceeding to step-3.
 - Condition no. 2: Re-evaluation is allowed if and only if marks obtained in a paper is more than 25% of the total marks.
- d. An answer script shall not be preserved for more than 6 (six) months from the date of declaration of result.
- e. No re-scrutiny, photocopy and re-evaluation of their answer script(s) will be allowed for internal examination, practical examination, project works and viva-voce examination.

Fees structure:

1. Re-scrutiny	:	Rs.200.00
2. Photocopy	:	Rs.200.00
3. Re-evaluation	:	Rs.300.00

This has approval of the Vice-Chancellor, G.U. dated 25/05/17.

Sd/-
Dr. Guruprasad Khataniar
Academic Registrar
Gauhati University

Memo No:GU/M/AR/2017/3237-3247
Copy forwarded for information to:

Dated 01.06.2017

1. The Registrar, G.U.
2. The Finance Officer, G.U.
3. The Secretary to the Vice-Chancellor, G.U.
4. The Controller of Examinations, G.U.
5. The Deputy Controllers' of Examinations, G.U.
6. The Chairman and the Convener, CCEM, G.U.
7. The Secretary to the Registrar, G.U.
8. Joint Registrar, G.U.- with a request to upload the same in the G.U. website
9. The Principal's / Director's of permitted and affiliated colleges of Gauhati University
10. Office file


Academic Registrar
Gauhati University

2. Inhouse grievance redressal cell and Internal Examination Committee

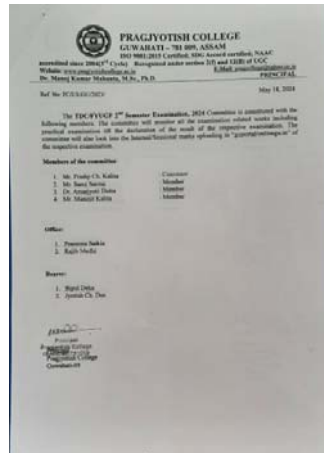
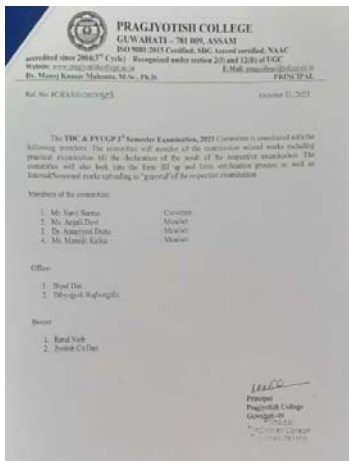
STUDENTS' GRIEVANCE REDRESSAL COMMITTEE

Home / STUDENTS' GRIEVANCE REDRESSAL COMMITTEE

STUDENTS' GRIEVANCE REDRESSAL COMMITTEE

Members of STUDENTS' GRIEVANCE REDRESSAL COMMITTEE

- Sri Bishwajyoti Dev Mahanta, Associate Professor (Chairperson)
- Dr. Deepali Baruah, Associate Professor (Member)
- Sri Nabadeep Das, Associate Professor (Member)
- Dr. Makibur Rahman, Assistant Professor (Member)
- Dr. Chandana Sharma, Assistant Professor (Member)
- General Secretary, PCSU, Special Invitee



3. Grievance redressal System

Grievance Submission System
Pragjyotish College

** Please enter valid phone number. Any updates will be notified through your phone number.

First Name
First Name

Middle Name
Middle Name

Last Name
Last Name

Submitted By
Choose Type

Type of Grievance
Choose Type

Phone Number
Phone Number

Email id
Email id

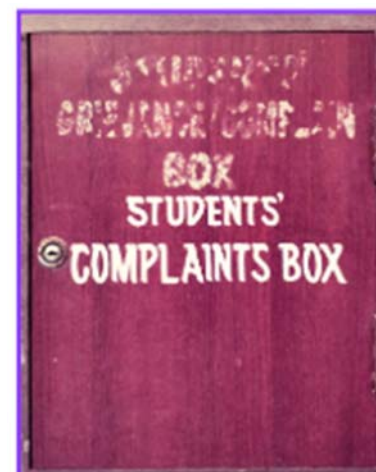
Subject
Your subject here

Describe your issue here

Normal

Describe your issue here

Submit Clear



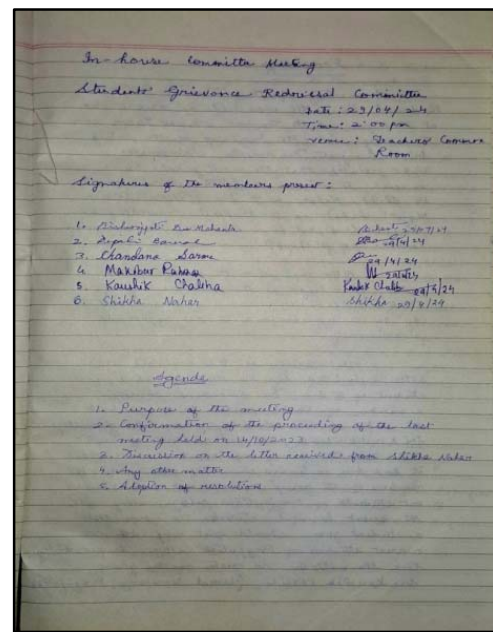
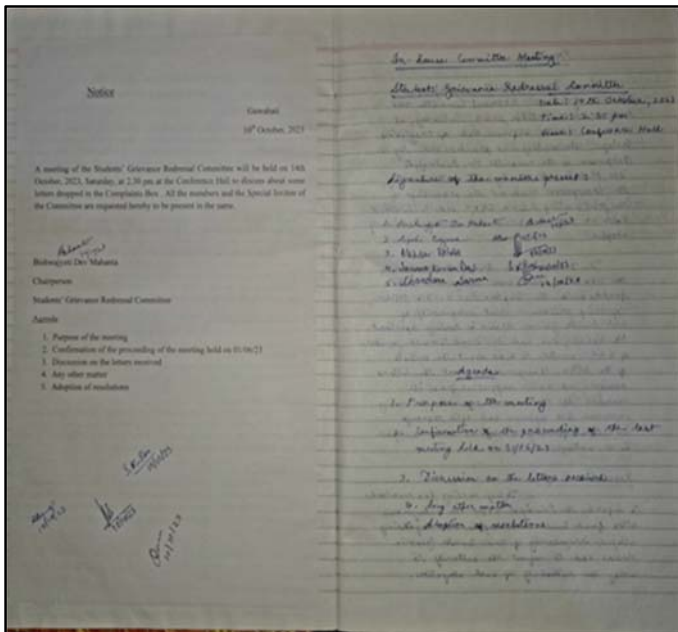
Email Id for Students
Grievance Redressal Cell:
pcgrievance@gmail.com ,
icc@pragjyotishcollege.ac.in

Online Grievance Submission:
<https://grievance.pragjyotishcollege.ac.in/>

<https://grievance.pragjyotishcollege.ac.in/>

4. Student grievances approval

PRAGJYOTISH COLLEGE										
Topic										
Date Time	Type	Name	Phone	Email	Subject	Grievance Type	Message	Status	Status Message	Edit
12-05-2024 10:16:50	STUDENT	[REDACTED]				Others		RESOLVED	Kindly do write the grievances in message section for immediate action. Thank You	UPDATE STATUS
01-07-2024 16:49:43	STUDENT	[REDACTED]				Others	With due respect and humble submission I am to inform you that I look admission on your esteem college with Receipt No. SS10557 with bearing Roll No - BCOM24001. Now I take admission in K.C.Das college with spot admission. Kindly refund back my admission fees.	RESOLVED	Please do visit with an application and payment receipt and submit it in the office.	UPDATE STATUS



ACTION TAKEN REPORT BY IN-HOUSE WINGS
(Period: 01-09-2023 - 31-05-2024)

Name of In-House Wing: Students' Grievance Redressal Committee

Section & Meetings

(To be recorded in chronological order)

- Title of the meeting: In-house Committee Meeting
- Date: 14/10/2023

Agenda:

- Purpose of the Meeting
- Confirmation of the proceeding of the meeting held on 01/06/23
- Discussion on the letters received
- Any other matter
- Adoption of resolutions

3. No. of members present: 05

4. Resolutions adopted (if any):

Resolution No-1: Today's meeting has resolved to inform the Principal about the anonymous letters found inside the Complain Box regarding alleged irregularity of 3rd semester (Generic) classes and to request the authority to verify the authenticity of such allegations.

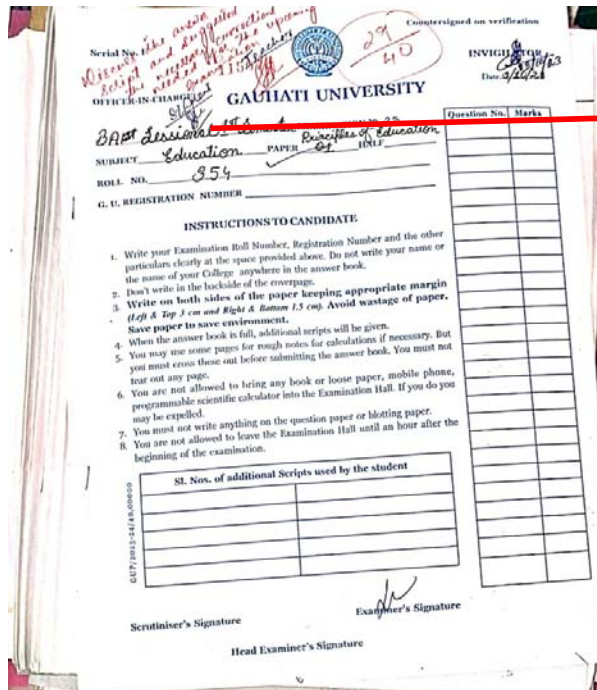
Resolution No-2: Today's meeting has resolved to request the Principal about the non-availability of 'Particular Classroom' for the 3rd semester (Generic) classes for Zoology department as has been stated in the letters and do the needful at n earliest.

Resolution No-3: Today's meeting has resolved that as the letters dropped in the Complain Box don't contain the names of the aggrieved students, follow up steps taken by the SGRC can't be communicated to any particular students.

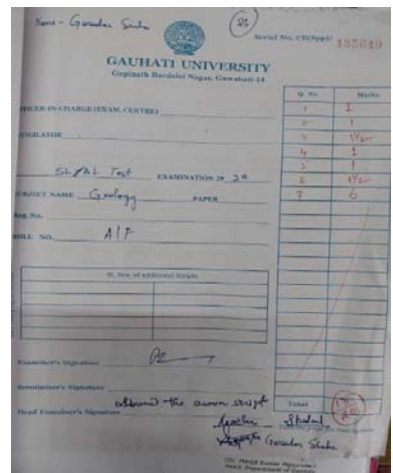
5. Proper storage of internal examination answer sheets to deal with student grievances



6. Timely distribution of evaluated internal examination answer sheets



Spot Student signature taken after distribution of evaluated answer script and meeting the possible grievances related to the evaluation.

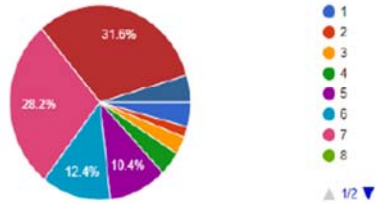


7. Student feedback to their grievances related to examination issues

Section 5: FEEDBACK ON CURRICULUM

5.1. Examination and assessment system by the University

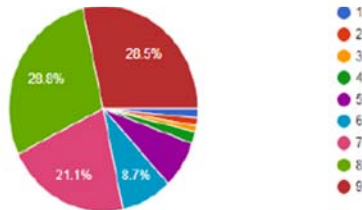
1,699 responses



FEEDBACK ON CURRICULUM	SCORE (%)
5.1. Examination and assessment system by the University	72.3
5.2. Examination and assessment system in the College	82
5.3. Relevance and adequateness of curriculum to real life situations/ social utility	77.3
5.4. Relevance and adequateness of curriculum in the context of future higher education prospects	79.5
5.5. Relevance and adequateness of curriculum in the context of competitive examination	78.5
5.6. Relevance and adequateness of curriculum in the context of job market	76.3
5.7. Your overall comment on the standard of the curriculum you are currently studying	80.4

5.2. Examination and assessment system in the College

1,899 responses



PRAGJYOTISH COLLEGE:

STUDENTS' FEEDBACK
Academic Session: 2021-22

akpradhan@pragjyotishcollege.ac.in [Switch account](#)

Not shared

* Indicates required question

Department Name *

Choose

PROGRAM *

Choose

Semester *

Choose