



PRAGJYOTISH COLLEGE

Policy for providing financial support to teachers and students to attend conferences/workshops and towards membership of professional bodies

Purpose:

Pragjyotish College is committed to excellence and diversity in research, innovation and extension activities. We have a special interest in engaging our faculty members and students in collaborative activities within and outside the institution. In order to achieve these, it has been decided to institute a fund for providing financial support to teachers and senior students to attend conferences/workshops and towards membership of professional bodies. The college will augment the fund with receipts from consultancy provided by the college, innovative activities undertaken and reimbursement of overhead charges realised from research projects.

Eligibility:

Faculty members who have completed three months of continuous service in college or students who have complete one year of study in this college are eligible for applying for the fund.

(The applicant will need to make a formal application in the prescribed format which is recommended by coordinator of the IQAC approved by the principal.)

Terms and conditions:

1. A financial support of up to Rupees Ten Thousand Rupees Only is made available to a faculty member or student on reimbursable basis to enable:
 - a. Presentation of their research work in prestigious national and international level conferences/workshops.
 - b. Membership of professional bodies.
2. Expenses for a conference/workshop include cost of travel, registration fee and living expenses.
3. Sanction of funds at any given time will be subject to availability of funds for the scheme at the time of Application.
4. Allocation of funds under this scheme is at the discretion of the Principal.

Limitations:

1. The financial support cannot be claimed as a right by every faculty member or student.
2. It cannot be availed during the period in which a faculty member is on leave or on lien.
3. It cannot be claimed two times in a year by an individual.
4. The item/s of expenditure for which financial assistance is (or will be) received from other sources by an applicant for participation in an event cannot be included in the items for which financial assistance is sought from the college.